

QSS Customer Education



Welcome to Employee Maintenance #2

You're invited to attend this webinar, offered by QSS and sponsored by the QSSUG Finance/Personnel Committee.

The **Employee Maintenance #2** webinar is for the end-user who is already familiar with the traditional version of QSS/OASIS Employee Maintenance but who would like to see how it operates in the QCC environment or is interested in learning about the latest changes.

When is it?

Tuesday, **August 21, 2012** from 10:00 am to 12 noon (PDT).

Who might be interested?

HR administrators and staff; Business Services administrators; Technical Support staff; any other staff interested in learning more about the QCC version of Employee Maintenance.

Why attend?

The following topics will be included in this webinar:

- Personnel dataforms: Termination (TE), Comments (CO), Client Defined (CL), Employment Verification (VE), Leave Information (LV), Benefits Management (BM), Applications (AP), Action Log (AL), Action Log History (AH), View Audit Log
- Emergency/Medical dataforms: Emergency (ME), Immunizations (ME), Medical (ME), Handicaps (ME)
- Professional dataforms: Credentials (SK), CA-CTC Credentials (CR), CA-CTC Credentials View, Degrees (SK), Inservice (SK), Educational Units (EU), Evaluations (EV), Test Results (EV), Teaching History (TS), Teaching Preferences (TS)

What does it cost to attend this webinar?

- **Members** of the QSSUG F/P Committee: no charge; **compliments** of the Committee.
- **Non-members** of the F/P Committee: **\$250** per registration must be **pre-paid**. You'll need to mail a check to the **QSS** San Carlos office **prior** to the webinar.

If you don't know if your organization is a member of the **F/P Committee**, please contact your technology support staff, or contact an **F/P Committee co-chair** (Catherine Hawes, CatherineH@sutter.k12.ca.us or Cheryl Kelley, CKelley@mcoe.org).